Directive No. 19/15

on terms and principles for students transfer from another school to

the Medical University of Białystok

dated 15th April 2015

Under article 171 subpara. 3 of the 27th July 2005 Law on higher education (Journal of Laws, of 2016, item 1842 and subsequent amendments) and § 42, subpara. 16, item 21 of the Statute of the Medical University of Białystok, it is hereby provided as follows:

§ 1

The student may transfer to the Medical University of Białystok, from another school only:

1. to the vacant places of the field of study or year of study the number of which is determined by the Ministry of Health or Resolution by the Senate
2. to the successive year of study as confirmed by the documentation produced, except for

the last year of education - does not apply to the applicants applying for transfer from Polish universities.

1. to the same mode of studying

§ 2

The student who started their program abroad may transfer only to part-time courses of study or those thought in English.

§ 3

For transfer to a given field of study may apply those students from other schools, who:

1. have received all required credits for their years of study at the sending school,

including the current academic year

2. submit by the 1st September:

1. a well-founded request
2. documentation certifying their academic transcript to date (name of course, number of teaching hours, ECTS credits, type of completion, marks obtained) and the syllabuses containing teaching standards
3. the syllabuses containing learning outcomes.
4. copy of the ID
5. high school diploma
6. certificate on average grade from each year of study, issued by the Dean's Office,
7. documentation certifying a mark system used by the sending school

§ 4

Incomplete documents will not be accepted and evaluated

§ 5

1. The applicant, who tenders their documentation in a foreign language, should attach their translation into Polish made by a sworn translator.
2. The applicant applying for a transfer to Faculty of Medical English Division, submitting documents' issued in a language other than Polish or English, must enclose a translation into Polish made by a sworn translator.

§ 6

In case where a number of applicants is bigger than places available at the faculty during a year of study , then applicant’s request will be accepted on the basis of his/her position in the ranking made according to the following criteria:

1. a status of differences in the program of study which the applicant wants to attend.
2. the average mark earned so far

§ 7

1. After the successful applicant is admitted to the program of education they should compensate all differences in the program of study during their first academic year.
2. The student should pay fees for making up the differences in the programs of education

§ 8

In case of too many program differences and the lack of organizational capabilities of the University to prepare schedule for the above- program differences, Dean may refuse student’s transfer.

§ 9

Directive No. 10/14 on terms and principles for students transfer from another school to the Medical University of Białystok expires.

§ 10

This directive becomes effective on the day of its signing.

Rector

Prof. Jacek Nikliński, Ph.D

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