

Teaching Regulations Conditions for Crediting the Course: Clinical Pharmacology

Faculty of Medicine with Division of Dentistry and Division of English-Language Teaching UMB Medical Programme, Academic Year 2025/2026, for 4th and 5th Year Students

1. General Provisions

Classes in the subject “Clinical Pharmacology” are conducted for the number of hours specified in the study programme and according to the timetable of practical classes available on the website of the Department of Clinical Pharmacology, under the ‘Teaching’ tab.

Student attendance is mandatory for all forms of classes (both in-person and online). Unjustified absences are not permitted. A delay of more than 15 minutes is treated as an absence. Students participating in patient-related activities must be equipped with laboratory coats and gloves. During practical classes, the consumption of food and drinks as well as the use of mobile phones for private purposes is strictly prohibited.

2. Justification and Make-up of Absences

Absences from classes may be justified on the basis of a medical certificate, dean’s leave/dean’s exemption, or a declaration of a fortuitous event. The justification must be submitted to the head of the unit (the assistant conducting the class) within 7 days from the cessation of the circumstances justifying the absence. Make-up classes for practical sessions missed on a given day are held on the next practical class day following the period of absence, subject to prior consent from the assistant in charge. A student absent from a lecture due to a justified absence is required to credit the material after the end of the cycle. A student with an unjustified absence from a practical class or lecture may not sit the credit for the required material.

3. Crediting of Classes and the Course

Students are obliged to prepare for practical classes and to participate actively in all sessions. During each practical class, students are assessed on the basis of their oral answers and their work with an assigned clinical case (theoretical part) or at the patient’s bedside (practical part).

Students who have not credited all required classes may not be admitted to the examination session. Students with 50% or more absences from compulsory classes will not receive credit for the course and will not be allowed to sit the final credit.

The credit for 4th-year classes and the final credit after completion of 5th-year classes take the form of a test (20 single-choice questions, 1 point per question). Students will pass if they achieve a minimum of 60% of the points (12/20 points).

An unjustified absence from the final credit results in 0 points. Justification for absence from the final credit must be submitted no later than 14 days after the scheduled date.

4. Resit Examinations/Credits

A student is entitled to one resit examination or credit. The resit is conducted in the same format as the original examination/credit.

Failure to appear for an examination, credit, resit examination or resit credit without justification results in a fail grade. The rules for justifying absence from an examination/credit and resit examination/resit credit are set out in the Study Regulations.

5. Results and Inspection of Written Work

Results of credits/examinations are made available to students within 14 days of the date on which the credit/examination was held.

A student has the right to inspect his/her written work in the presence of the head of the unit or a person designated by him/her. This must be done no later than 7 days after the results have been announced. Dates for the inspection of work will be published on the Department's website.

6. Unauthorised Assistance

In the event that a student is found to be in possession of or using unauthorised assistance, the colloquium/examination/credit shall be terminated immediately. This is equivalent to receiving 0 points / a fail grade with no possibility of improvement.

The Study Regulations prohibit not only the use but also the possession of any electronic devices during examinations, credits and colloquia.

In the case of using unauthorised sources, the examination/credit shall be terminated immediately, the Rector shall be notified with a view to initiating disciplinary proceedings, and the student shall lose the right to sit any resit dates or the board examination.

Detailed provisions concerning unauthorised assistance are contained in the Study Regulations and the Rector's Ordinance.

7. Final Provisions

In matters not regulated by these Regulations, the provisions of the UMB Regulations for First-Cycle, Second-Cycle and Long-Cycle Master's Degree Programmes shall apply.