

Didactic Regulations
Family Medicine (5th & 6th Year Medical Faculty)
Academic Year 2025/2026

1. Attendance and Certification

Attendance of students is mandatory in all forms of classes (conducted stationary and online). Attendance must be certified with stamps and signatures of teachers in the "exercise booklets" specially prepared and issued at the beginning of the block. Exercise booklets must be submitted to the Secretariat of the Department of Family Medicine after the completion of all classes.

2. Schedule and Semesters

Classes are held in the winter semester (6th year) and the summer semester (5th year).

3. Class Locations

Classes will be conducted at the following locations:

Collegium Familiare, Department of Family Medicine: 4B Mieszka I Street, Białystok, 2nd floor.

Family Physician Practices: Located in the Białystok area. Detailed information regarding student allocation to specific GP practices will be provided at the beginning of the block.

Medical Simulation Center (MSC) of the Medical University of Białystok: 30 Szpitalna St.

4. Required Attire and Equipment

At 4B Mieszka I Street (Department of Family Medicine): Students are required to wear a change of shoes. White coats are not necessary.

At GP Practices: Students are required to bring stethoscopes and white coats.

5. Unexcused Absences

Unexcused absences are not permitted.

6. Excused Absences and Making Up Classes

Absences shall be excused only on the basis of a doctor's certificate, official leave of absence (e.g., Dean's leave), or a statement documenting the occurrence of a fortuitous accident. The excuse must be delivered to the Secretariat of the unit within 7 days of the cessation of the circumstances justifying the absence.

Absences can be made up by attending a class (on the same topic) with another group, in the current or the next block.

Absences not made up will be credited at the end of the semester on a single date agreed upon with the year representative.

7. Tardiness Policy

A tardiness of more than 15 minutes is considered an absence from class.

8. Admission to Examination

A student who has not passed or made up all the required classes and absences may not be admitted to the examination session.

9. Final Course Grade and Requirements

The final grade in the course is based on the number of points earned in the final examination in the 6th year. Classes in Family Medicine conclude with an EXAMINATION after the completion of the blocks.

Examination Structure (Maximum 60 points):

50 Multiple Choice Questions (MCQs): 1 point for each correct answer.

5 Short Open Questions: Scored from 0 to 2 points each.

To Pass the Course (Credit Requirements):

Obtaining a minimum of 36 points from the examination.

Preparation and presentation of a presentation on an agreed topic in a 6th-year seminar.

Making up or passing all absences.

Submission of the completed exercise books.

10. Examination Retakes (Make-up Exams)

A student is entitled to two make-up exams (retakes). Each revision exam is conducted in the same form as the first exam.

The dates of the exams (basic and 2 retakes) are set in consultation with the student representative.

It is permissible to set one additional date for all those who have an excused absence from any of the previous established dates. This deadline will be in September (no later than September 15th).

No additional dates for examinations other than those established in the above rule shall be set.

11. Failure to Attend Retake

Failure to attend a make-up exam without an excuse will result in a failing grade (fail).

12. Excusing Exam Absences

The rules for excusing absences from examinations and make-up examinations are specified in the Academic Regulations.

13. Communication of Results

The results of the credit/examination are communicated to the student within 7 days of the date of the credit/examination. The grades are inserted into the VERBIS system.

14. Right to Inspect Work

The student has the right to inspect their written work in the presence of the head of the unit or their designee at a date specified by the Head of the Department of Family Medicine or their designee within one week of receiving the results.

15. Academic Integrity (Unauthorized Assistance)

In the event that a student is found to have or use an unauthorized form of assistance during an assessment/examination the exam of that student shall be immediately discontinued, which is equivalent to 0 points / a failing grade (fail) without the possibility of retake. Detailed provisions on unauthorized assistance are contained in the Academic Regulations and the Rector's Order.

16. Final Provisions

In matters not regulated by these Regulations, the provisions of the Regulations for First Degree, Second Degree and Uniform Master's Degree Programs of the Medical University of Białystok (UMB) shall apply.

Recommended Literature:

UpToDate – selected topics