User account creation and first login.

- The platform is available at https://umbedu.blackboard.com/
- In the upper left corner, the option to choose Polish or English is marked.

Blackboard

Username

Password

Sign In

Forgot Password?

The user name should be filled in with name.surname

As the password, we enter to the platform is the date of birth

(in the DDMMYYYY standard)

Student view after logging in - "list of tasks" tab.

After logging in, the student view - the "courses" tab - a list of subjects in which a given person participates.

Blackboard

Courses

Current Courses ▾   Upcoming Courses →

- 👤 [____]
- 🌐 Activity Stream
- 📖 Courses
- 👥 Organizations
- 📅 Calendar
- ✉️ Messages
- 📋 Grades
- 📝 Tools
- ↩ Sign Out

≡ ⊞   🔍 Search your courses   **Filter**   All Courses ▾   25 ▾   items per page

Assorted Dates

2122IN_PC
2122INPC - Pre-Course 2021/2022   Original Course View   ☆
Multiple Instructors | More info ▾

After logging in, the student view - the "messages" tab - a list of news broken down into courses.

Course page view.

In the information tab, you will find messages posted by the lecturers, announcements, and organizational notes regarding activities during the course.

In the contents tab, you will find notes, tests, studies and all other scientific materials related to your classes.

Through the group tab, you can go to materials and activities related only to your training group on the course.

The main discussion board page appears with a list of available discussion forums.

In the tools tab you will find items such as a calendar, your grades, contacts, tasks, blogs, news, roster and many more.

Here you will find your online Classes

Course page view.

Contact in case of problems: blackboard@umb.edu.pl

- 85 686 52 49
- 85 686 52 50

Browser settings:
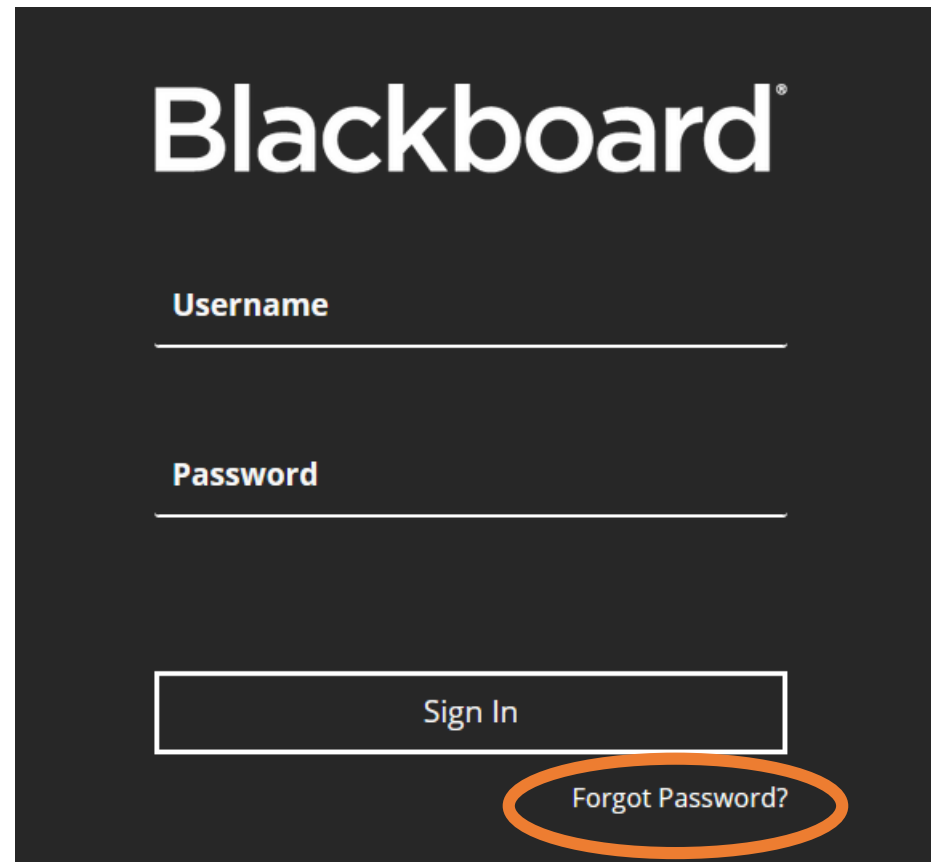
- it is best to use the latest version of Google Chrome / Mozilla FireFox, we do not recommend Microsoft Edge / Safari IOS / Opera
- make sure that no add-ons or extensions that affect the display and modification of website content, such as ad and pop-up blockers, are active in the browser

More information about the blackboard can be found on the website

https://help.blackboard.com/Filter/Student/College_or_University

What to do when we lose login data / forget the password?

To reset your password, use the "Forgot your password?"

In the new window, under the **EMAIL ADDRESS OPTION**, complete the "First name", "Last name" field, and in the "**E-mail message**" field, enter the student e-mail address to which the activation link is to be sent.

EMAIL ADDRESS OPTION

Enter your **First Name, Last Name, and Email Address** to change the password. You need an active email address associated with your account to receive instructions. Your current password remains active until you change it.

First Name

Last Name

Email

Click **Submit** to proceed.

Cancel   Submit

- Click the Submit button, log in to the student e-mail account and click on the activation link in the received message, in which we enter the work e-mail address and private password.

Blackboard learn

NAZWA UŻYTKOWNIKA

jan.kowalski@umb.edu.pl

HASŁO

••••••••••••••••

Zaloguj się

Nie pamiętasz hasła?

- Following these steps will enable us to log in to the Blackboard platform with the student email address and the newly set private password.

- In case of problems with logging in to the student e-mail, please follow the instructions available at https://www.umb.edu.pl/pl/poczta

Information about the Blackboard platform

- What should the computer have for the session?

- Internet browser

- Headphones or speakers

- Microphone and camera for activities that require interaction with the teacher.
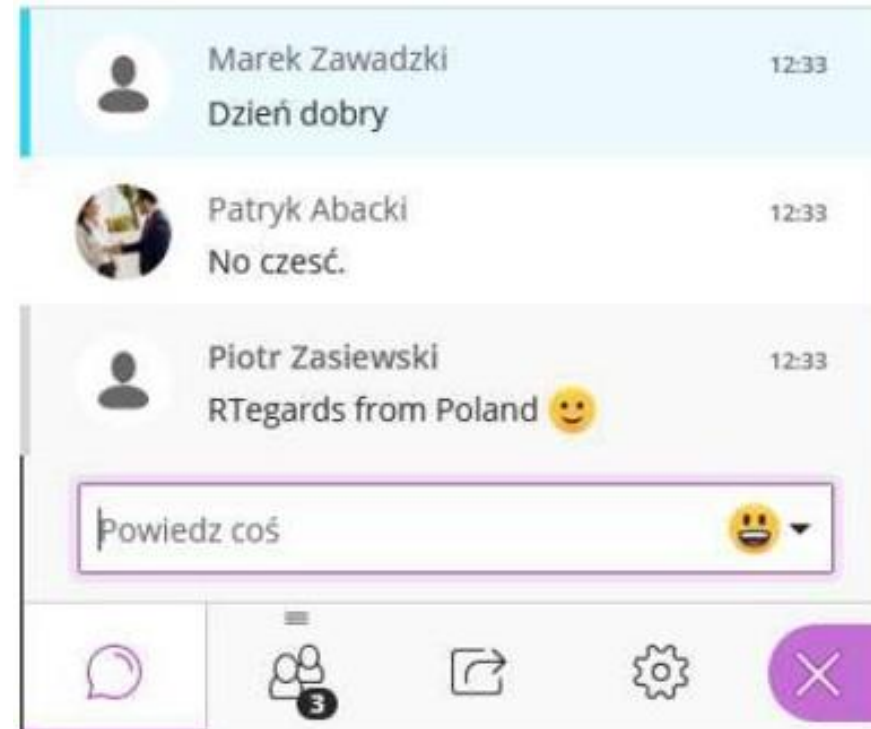
How to enter the Blackboard Collaborate panel?

Open the course, then use the "**tools**" link. There is a Blackboard **Collaborate Ultra tab**.

Available tools and possibilities during the session

Chat

During the session, text communication between moderators, all participants and a private chat are possible. The moderator can disable the chat between participants.
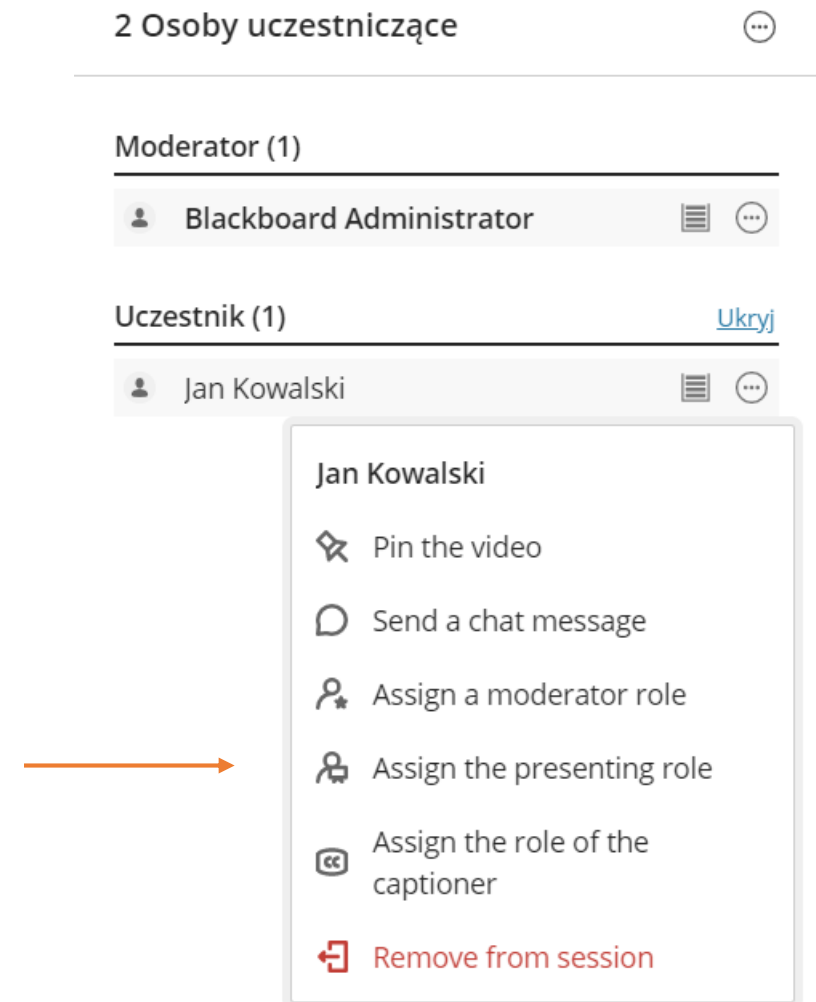
List of session participants

This is a list of people attending the meeting.

This is where the moderator sees the participants and can assign a role to other participants or remove a participant from the session.

Giving a role to other session participants. After selecting the „Assign presenting role" option, the user has access to the tools for sharing his / her materials.

Whiteboard

A tool for joint implementation and drawing of diagrams / drawings.
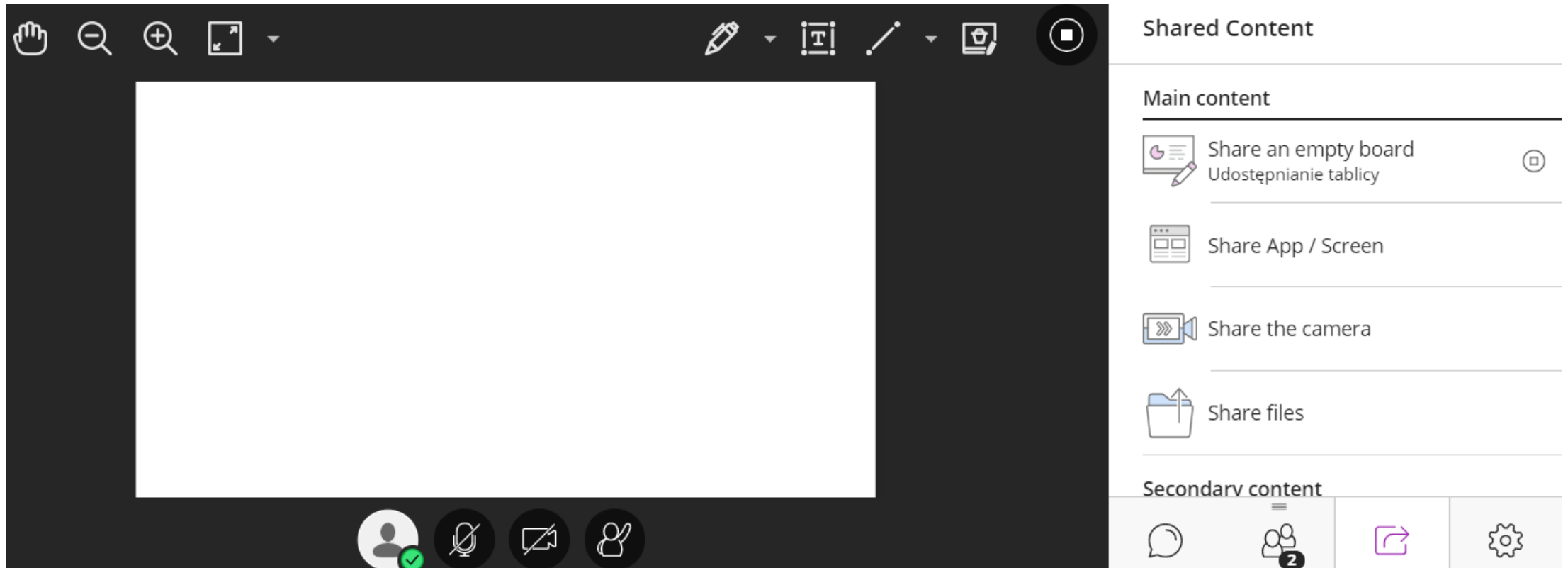
File sharing

The moderator can prepare files for presentation and then show them to the meeting participants.

Acceptable files are PowerPoint PPT presentations, PDF, graphic files.

What to do when problems arise?

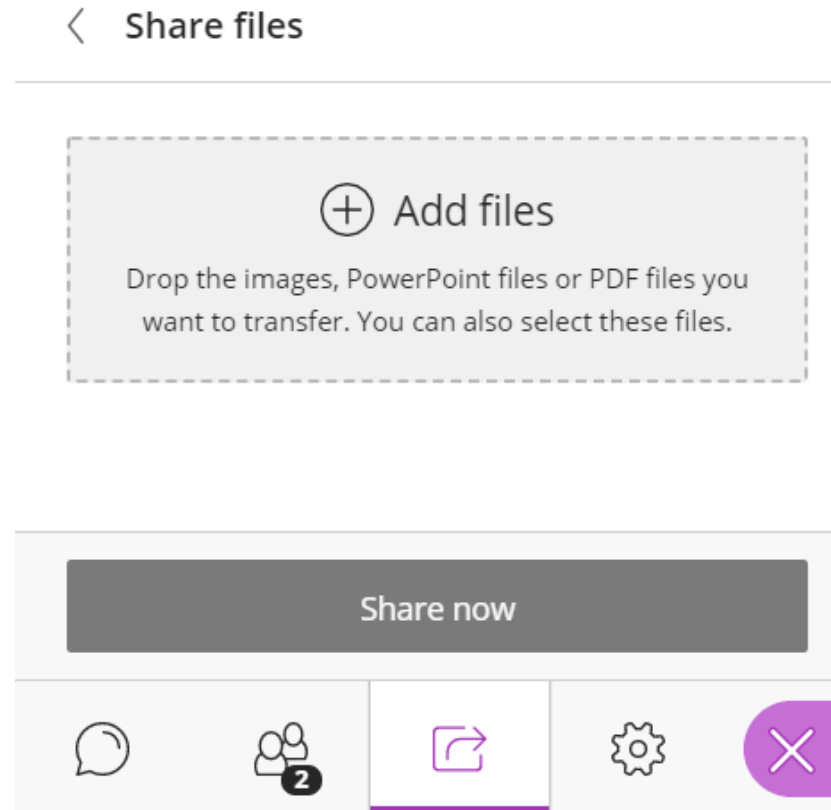The troubles are usually related to the browser, poor internet connection or microphone or sound options stuck somewhere.

The simplest solutions to these problems are:

- Log out of the session and open it in a different browser.

- Unlock the microphone / camera in the browser.

- Change the Sound settings in the Collaborate session.

- Change the settings in the operating system.

The data for logging into the blackboard Accounts dedicated to the Pre-Course will be expired after the end of the course. When you start your education at UMB, you will be granted new accounts on the platform.

We remind you that all materials posted on the educational platform are intended only for the personal use of the student. Educational materials published on the platforms are the property of the University, and therefore their unauthorized use, e.g. publication on the public network or other forms of dissemination, e.g. by e-mail or via other media, is a violation of copyright and may result in criminal and civil liability.

Yours sincerely,

Blackboard team