

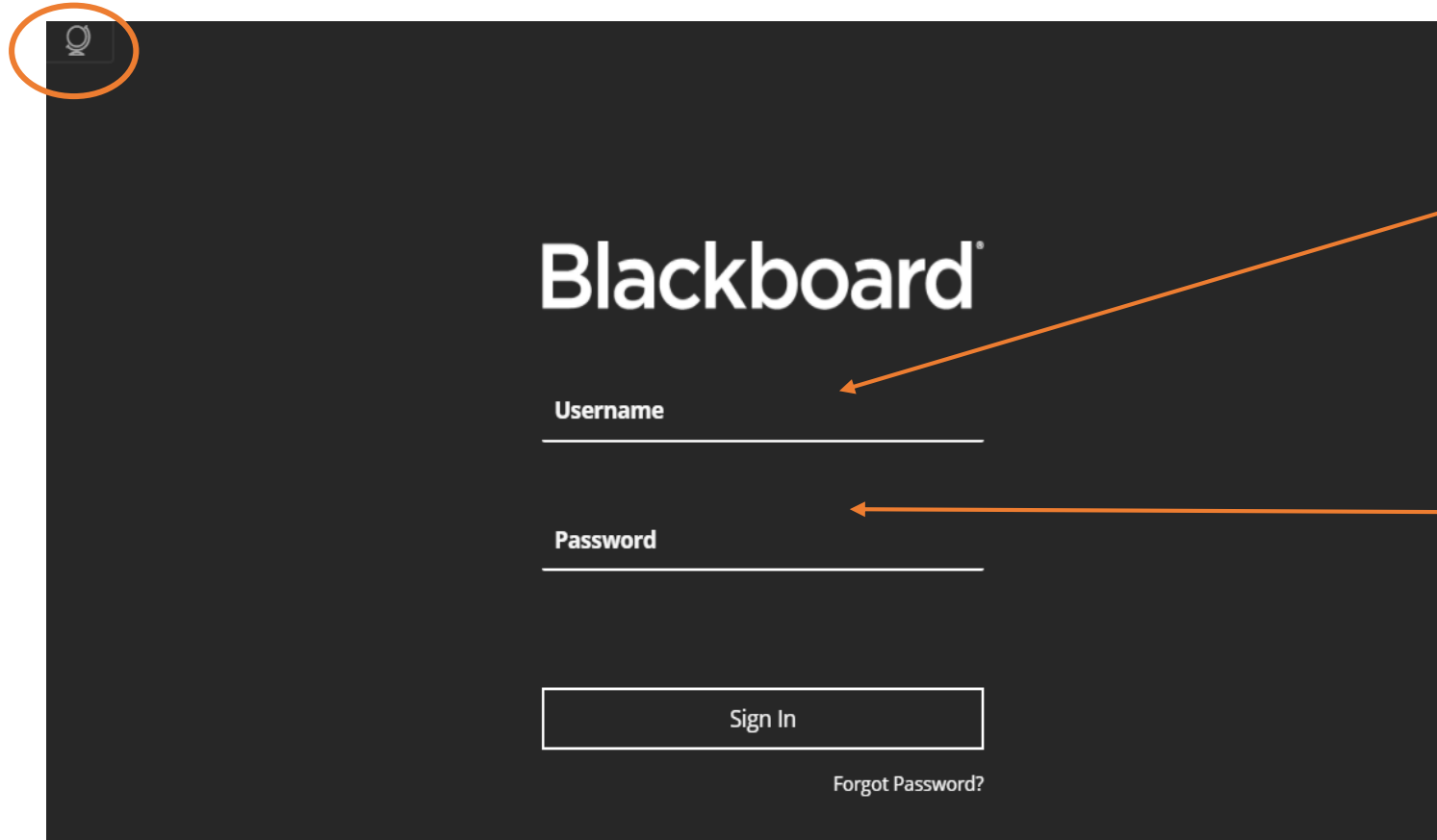


Blackboard basic user manual

for 1st year students of the Medical University of Białystok

User account creation and first login.

- The platform is available at <https://umbedu.blackboard.com/>
- In the upper left corner, the option to choose Polish or English is marked.



Blackboard

Username

Password

Sign In

Forgot Password?

The user name should be filled in with student's e-mail adres:
indexno@student.umb.edu.pl

As the password, we enter to the platform is the date of birth
(in the DDMMYYYY standard)

After logging in for the first time, please change the password to your own

How to change the password to your own change the password to your own?

The image shows a Blackboard user interface. On the left is a dark sidebar with navigation icons and labels: 'Użytkownik Testowy', 'Activity Stream', 'Courses', 'Organizations', 'Calendar', 'Messages', 'Grades', 'Tools', and 'Sign Out'. The main content area shows the user's profile for 'Użytkownik Testowy' with sections for 'Basic Information' and 'Additional Information'. In the 'Basic Information' section, the 'Password' field has a 'Change password' link. A red box highlights this link, and a red arrow points from it to a 'Change Password' dialog box on the right. The dialog box has a title bar with a close button, a subtitle 'Profile Settings', and a main title 'Change Password'. It contains instructions: 'You can change your Blackboard Learn system password here.' and 'Your password is case sensitive and can't be blank.' Below this are three input fields: '* Old Password', '* New Password', and '* Confirm New Password'. At the bottom of the dialog is a 'Save' button.

Blackboard

Użytkownik Testowy

Activity Stream

Courses

Organizations

Calendar

Messages

Grades

Tools

Sign Out

Użytkownik Testowy

test

Basic Information

Full Name Użytkownik Testowy

Email Address abc@umb.pl

Student ID [Add student ID](#)

Password [Change password](#)

Additional Information

Gender [Add gender](#)

Other Name/Nickname [Add other name/nickname](#)

Birthday [Add birthday](#)

Education Level [Add education level](#)

System Settings

Language

Privacy Settings

Global Notifications Settings

Profile Settings

Change Password

You can change your Blackboard Learn system password here.

Your password is case sensitive and can't be blank.

* Old Password

* New Password

* Confirm New Password

Save

Basic information about the Blackboard platform

What should the computer have for the session?

- Internet browser
- Headphones or speakers
- Microphone and camera for activities that require interaction with the teacher.

How to enter the Blackboard Collaborate panel?

Open the course, then use the "**tools**" link. There is a Blackboard **Collaborate Ultra** tab.

Student view after logging in - "list of tasks" tab.

The screenshot displays the Blackboard user interface. On the left is a dark sidebar with the Blackboard logo and navigation options: Activity Stream (selected), Courses, Organizations, Calendar, Messages, Grades, Tools, and Sign Out. The main content area is titled "Stream" and shows a "Recent" section with a vertical timeline of activity. Each activity includes a date, an icon, and a text description.

Date	Icon	Activity Description
Jul 30, 2021	Book icon	2122INPC - Pre-Course 2021/2022 New course available: 2122INPC - Pre-Course 2021/2022
Apr 29, 2021	Megaphone icon	Blackboard Learn Announcement Repozytorium Materiałów Dydaktycznych UMB Szanowni Państwo, Oddajemy do Państwa dyspozycji nowe narzędzie wspierające kształce...
Apr 22, 2021	Megaphone icon	Blackboard Learn Announcement Instrukcja Teams Na stronie https://www.umb.edu.pl/portal_educacyjny_umb opublikowana została instrukcja ...
Apr 22, 2021	Megaphone icon	Blackboard Learn Announcement Zasady wykorzystania materiałów dydaktycznych zamieszczanych na platfo... Wszelkie materiały zamieszczane na platformach są przeznaczone tylko i wyłącznie do użyt...
Apr 22, 2021	Megaphone icon	Blackboard Learn Announcement Zalecana przeglądarka Z uwagi na problemy związane z przeglądarką Mozilla Firefox zalecamy używanie przeglądark...

After logging in, the student view - the "courses" tab - a list of subjects in which a given person participates.

The screenshot displays the Blackboard user interface. On the left is a dark sidebar with the Blackboard logo and navigation links: Activity Stream, Courses (highlighted), Organizations, Calendar, Messages, Grades, Tools, and Sign Out. The main content area is titled 'Courses' and features a header with 'Current Courses' and 'Upcoming Courses' tabs. Below the header is a search bar labeled 'Search your courses', a filter dropdown set to 'All Courses', and a '25 items per page' selector. The course list is under the heading 'Assorted Dates' and contains one entry: '2122IN_PC' with a sub-entry '2122INPC - Pre-Course 2021/2022 Original Course View'. This entry includes a link for 'Multiple Instructors' and a 'More info' dropdown, and a star icon for favoriting.

After logging in, the student view - the "messages" tab - a list of news broken down into courses.

The screenshot displays the Blackboard interface. On the left is a dark sidebar with the Blackboard logo at the top. Below the logo are several menu items, each with an icon: a person icon for the user profile, a globe for 'Activity Stream', a book icon for 'Courses', a group of people for 'Organizations', a calendar for 'Calendar', an envelope for 'Messages' (which is highlighted with a purple bar), a list icon for 'Grades', a pencil for 'Tools', and a back arrow for 'Sign Out'. The main content area is light gray and titled 'Messages'. Below the title is a section labeled 'Current Courses and Organizations'. This section contains a single entry for the course '2122INPC - Pre-Course 2021/2022' with the ID '2122IN_PC'. To the right of the course name is a small circular icon with a plus sign inside.

Course page view.

1.

In the information tab, you will find messages posted by the lecturers, announcements, and organizational notes regarding activities during the course.

2.

In the contents tab, you will find notes, tests, studies and all other scientific materials related to your classes.

3.

The main discussion board page appears with a list of available discussion forums.

4.

Through the group tab, you can go to materials and activities related only to your training group on the course.

5.

In the tools tab you will find items such as a calendar, your grades, contacts, tasks, blogs, news, roster and many more.

The screenshot displays the course page interface. At the top, the course title '2122INPC - Pre-Course 2021/2022' and 'Home Page' are visible. A dark sidebar on the left contains navigation options: Home Page, Information (1), Contents (2), Discussions (3), Groups (4), Tools (5), and Help. The main content area is titled 'Home Page' and features several sections: 'My Announcements' (no announcements in the last 7 days), 'My Tasks' (no tasks due), 'What's New' (1 course/organization), and 'Needs Attention'. On the right, a 'To Do' section shows 'What's Past Due' (0 items), 'What's Due' (0 items for today, tomorrow, this week, and future), and a date selector set to 08/25/2021. The page is last updated on August 25, 2021, at 1:34 PM.

Course page view.

2122INPC - Pre-Course 2021/2022

Home Page

2122INPC - Pre-Course 2021/2022

Home Page

Information

Contents

Discussions

Tools

Help

Online Classes

Platform support help

Home Page

My Announcements

No Course or Organization Announcements have been posted in the last 7 days.

[more announcements...](#)


My Tasks

My Tasks:

No tasks due.

[more tasks...](#)

To Do




What's Past Due

[All Items](#) (0)

Actions ▾

What's Due

Select Date: 

▼ [Today](#) (0)

Nothing Due Today

What to do when problems arise?

The troubles are usually related to the browser, poor internet connection or microphone or sound options stuck somewhere.

The simplest solutions to these problems are:

- Log out of the session and open it in a different browser.
- Unlock the microphone / camera in the browser.
- Change the Sound settings in the Collaborate session.
- Change the settings in the operating system.

Contact in case of technical problems: blackboard@umb.edu.pl

we prefer contact by e-mail, in an emergency

+48 85 686 52 49

+48 85 686 52 50

Browser settings:

- it is best to use the latest version of Google Chrome / Mozilla FireFox, we do not recommend Microsoft Edge / Safari IOS / Opera
- make sure that no add-ons or extensions that affect the display and modification of website content, such as ad and pop-up blockers, are active in the browser

More information about the blackboard can be found on the website

https://help.blackboard.com/Filter/Student/College_or_University

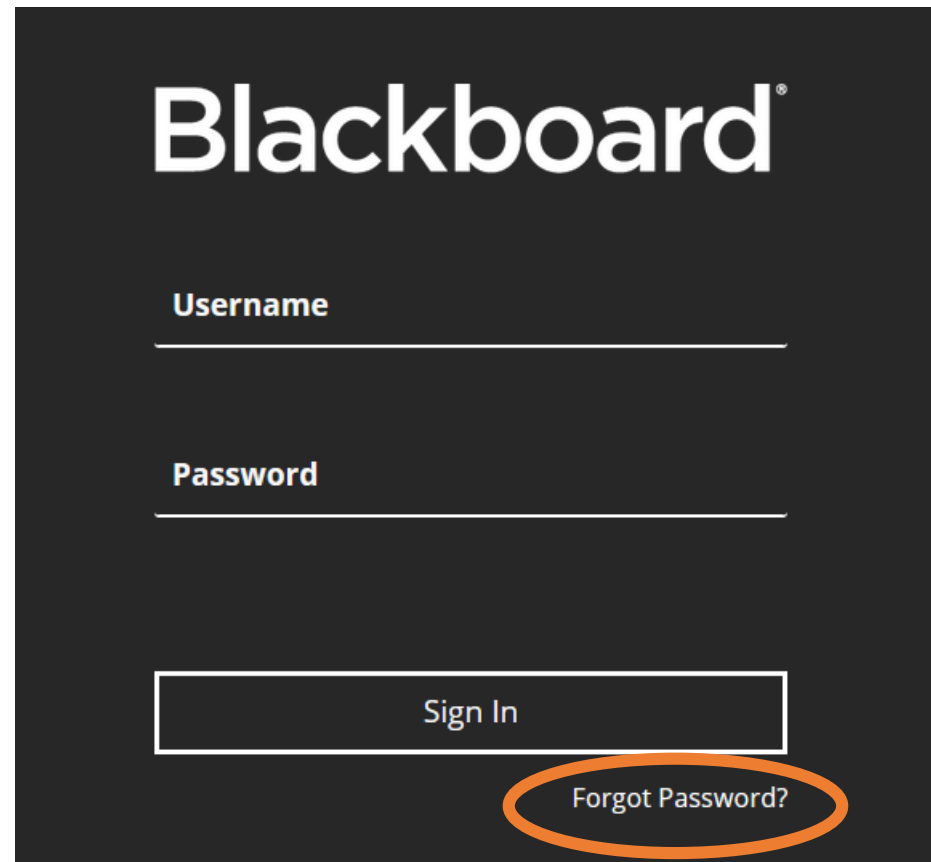


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What to do when we lose login data / forget the password?

To reset your password, use the "Forgot your password?"



The image shows a Blackboard login interface on a dark background. At the top, the word "Blackboard" is written in a large, white, sans-serif font. Below the logo, there are two input fields: the first is labeled "Username" and the second is labeled "Password", both in white text. Underneath the password field is a white rectangular button with the text "Sign In". At the bottom right of the form, there is a link that says "Forgot Password?", which is highlighted with an orange oval.

In the new window, under the **EMAIL ADDRESS OPTION**, complete the "First name", "Last name" field, and in the "E-mail" field, enter your e-mail address to which the activation link is to be sent.

EMAIL ADDRESS OPTION

*Enter your **First Name, Last Name, and Email Address** to change the password.
You need an active email address associated with your account to receive instructions. Your current password remains active until you change it.*

First Name

Last Name

Email

*Click **Submit** to proceed.*

Cancel **Submit**

- Click the Submit button, log in to the student e-mail account and click on the activation link in the received message, in which we enter the work e-mail address and private password.



NAZWA UŻYTKOWNIKA

jan.kowalski@umb.edu.pl

HASŁO

.....

Zaloguj się

[Nie pamiętasz hasła?](#)

- Following these steps will enable us to log in to the Blackboard platform the newly set private password.