

**REGULATIONS OF THE COMPETITION PROCEDURE FOR THE
INTERNATIONAL INTERDISCIPLINARY PHD STUDIES IN BIOMEDICAL
RESEARCH AND BIOSTATISTICS AT THE FACULTY OF MEDICINE WITH THE
DIVISION OF DENTISTRY AND THE DIVISION OF MEDICAL EDUCATION IN
ENGLISH AND THE FACULTY OF PHARMACY WITH THE DIVISION OF
LABORATORY MEDICINE OF THE MEDICAL UNIVERSITY OF BIALYSTOK
IN THE ACADEMIC YEAR 2018/2019**

The purpose of the Regulations is to acquaint applicants for the International Interdisciplinary PhD Studies in Biomedical Research and Biostatistics with matters related to the competition procedure and the appeal deadline in order to ensure smooth progress of competition procedure.

All candidates seeking admission to the first year of the International Interdisciplinary PhD Studies in Biomedical Research and Biostatistics at the Faculty of Medicine with the Division of Dentistry and the Division of Medical Education in English and the Faculty of Pharmacy with the Division of Laboratory Medicine are obliged to comply with the rules of these Regulations in the course of the competition procedure and during the appeal period.

I. Structure and organization of the competition procedure.

1. Recruitment for the International Interdisciplinary PhD studies in Biomedical Research and Biostatistics lasts from 1st March to 31st July 2018.
2. The person applying for the PhD studies must complete the registration process via an online recruitment system between 1st March and 31st May 2018.
3. The candidate is obliged to regularly check their account in the online recruitment system.
4. The competition procedure includes formal evaluation of the application and two stages.
5. Following the formal evaluation of the application, in the first stage the candidate's potential and scientific achievements are assessed based on the submitted documents.
6. The candidates who receive at least 7 points during the first stage, pass to the second stage, i.e. an interview in English.
7. The candidate will be informed in writing about the results of the first stage of the competition procedure within 7 days of the meeting of the Recruitment Committee appointing the candidates qualified to the second stage of the competition procedure.
8. During the interview the candidates have to prove their knowledge of English, research potential and motivation concerning their thematic field of interest chosen from the list available in the online recruitment system.
9. The results of the interview in English are evaluated by the Recruitment Committee, which includes:
 - a. the Vice-Rector for Science or a designated person - the Chairman of the Committee,
 - b. the Dean of the Faculty of Medicine with the Division of Dentistry and the Division of Education in English or a designated person,
 - c. the Dean of the Faculty of Pharmacy with the Division of Laboratory Medicine or a designated person,
 - d. the Head of the PhD Studies or a designated person,

- e. a specialist in the thematic field of interest chosen by the candidate from the list available in the online recruitment system,
- f. expert of English.

Scientific supervisor and representatives of the Partner organizations can take part in the open part of the interview, but they cannot participate in the final assessment of the candidate.

10. Interviews in English will be held in June on the premises of the Medical University of Bialystok. Each candidate will be individually informed about the date, time and location of the interview.
11. The interview may be conducted remotely (with the use of video terminal or other means of remote communication).
12. The PhD studies admission requirement is a diploma (legalized or with an Apostille stamp) submitted within 14 days from the announcement of the competition procedure results, wherein those graduated in the academic year 2017/2018 shall submit their diploma until 30th September 2018. Other documents, including a certificate of the average of grades for all subjects classified during studies (two certificates - in case of graduating from bachelor studies and master) issued by the respective Dean's office, shall be submitted by 15th August 2018. Failure to submit on time the diploma and/or any of the certificates of average grades, will result in rejection of the candidate's application.
13. The basic requirement for admission to the studies is obtaining minimum 12 points at the second stage, wherein the number of points awarded for English language cannot be less than 3, the level of motivation and scientific potential of the candidate should be awarded at least 6 points, and transferable skills - at least 3 points.
14. The competition procedure is conducted on the basis of the scoring system available from: https://www.umb.edu.pl/en/impress/recruitment/scoring_system.
15. The number of points obtained at the second stage of the competition procedure is the decisive factor in the admission to the studies.
16. The announcement of the competition procedure results will take place within 14 days of finalizing the candidate interviews.
17. The Recruitment Committee will prepare a standby list of candidates.
18. The number of points obtained during the competition procedure is the decisive factor in the admission to the studies within the admissions limit approved by the MUB Senate.
19. In case the admissions limit is not reached, the date of the announcement of the list of candidates accepted for the 1st year of the PhD studies may vary.
20. In case the number of appropriate PhD candidates selected in the call is less than 15, a supplementary call may be announced.
21. Regulations of the Competition Procedure are available from:
<https://www.umb.edu.pl/en/impress/recruitment>

II. The course of the interview in English.

1. Before the interview begins the candidate should provide an identity document with a photograph to the members of the Recruitment Committee.
2. During the interview, it is forbidden to use: notes, books, scripts, and other supplementary materials, electronic equipment for remote communication (two-way

radios, walkie-talkies, cell phones, etc.), equipment for collecting information (tape recorders, DVD/CD players, computers, etc.).

3. During the interview the candidate must follow the instructions from the Recruitment Committee members holding the interview.

III. Announcement of the results and the appeal period.

1. The competition procedure results will be published at the MUB website <https://www.umb.edu.pl/en/impress/recruitment> in July 2018.
2. The written confirmation of acceptance (or rejection) for studies will be issued within 14 days of publishing the results.
3. If the candidate resigns from the admission or will be rejected due to formal reasons (e.g. will not submit a diploma), the list of candidates accepted will be extended to include the qualified candidate who is the first on the standby list. If that person from the standby list resigns from the admission or does not submit a diploma, the list of candidates accepted will be extended to include the qualified candidate who is the next on the standby list.
4. Each candidate has the right to appeal to the Rector against the decision of the Recruitment Committee within 14 days of the date of receiving the decision. The reason for the appeal may only indicate the violation of the requirements and process of recruitment. The candidate will receive the Rector's final decision by post within 14 days.
5. Each candidate is obliged to become acquainted with the Regulations of the Competition Procedure. Acknowledging the Regulations will be confirmed by each candidate during the registration process in the online recruitment system.