

Order no. 68/2018
of the Rector of the Medical University of Bialystok
dated 05.12.2018
on the principles of operating and conducting activities by University student organizations
and associations at the Medical University of Bialystok

Pursuant to Art. 111 sec. 2 of the Act of 20 July 2018 on Science and Higher Education (uniform text, Journal of Laws from 2018, item 1668) the following is ordered:

I. COMMENCING OPERATIONS OF STUDENT ORGANIZATION AT THE MUB

§1

The commencement of operations of a university student organization must be communicated by the body of such an organization to the Vice-Rector for Student Affairs immediately. For this purpose, a written notification must be submitted to the Department of Student Affairs along with the following documents:

- 1) document specifying the rules of organization's operations (statute/regulations/constitutional declaration of the student organization), hereinafter referred to as Regulations;
- 2) list of organization members.

§2

1. Notification on the appointment of student organization ought to contain:
 - 1) name and address of the organization,
 - 2) data of the founders with an indication of the year and field of studies, index numbers,
 - 3) contact data (telephone number and email address) of the person authorized to represent the organization in the registration proceeding,
 - 4) consent of the guardian who is a University employee for the exercise of care over the organization in case when such a function is envisaged.
2. Notification must be signed personally by the founders.

§3

Student organization regulations ought to determine, in particular:

- 1) name and address of the organization,
- 2) goals of operations and methods of their realization,
- 3) principles of obtaining and losing membership,
- 4) manner of appointing organization authorities, scope of their competencies and duration of the term of office,
- 5) manner of organization representation,
- 6) mode of adopting the Regulations and introducing changes,
- 7) mode of undertaking decisions on organization dissolution.

§4

1. Vice-Rector for Student Affairs repeals the deed of the university student organization which does not comply with the generally binding law, statute of the University, Regulations of Studies or Regulation of such an organization.
2. The decision concerning repealing the deed specified in sec. 1 may be brought before the administrative court within 30 days from its delivery.

§5

1. The student organization ought to, at latest 14 days from the date of appointing the Management Board, submit its composition in the Department of Student Affairs.
2. Student organization are obliged to immediately notify the Vice-Rector for Student Affairs in writing of all changes in the Regulations or composition of their Management Board, no later however than within 14 days from conducting the changes. In such cases one must deliver the protocol or another document constituting the basis for the change.

II. STUDENT ORGANIZATION ACTIVITIES

§6.

1. Student organizations do not have a legal personality.
2. Student organizations may use their own logo, stamp and company paper pursuant to the consent of the University.
3. Revenues from operations of a student organization may be designated solely for the needs of the organization which has achieved the revenues.

§7

All student organizations operating at the University are obliged to submit the following documents at the Department of Student Affairs:

1) until 15 July of each year:

- substantive report from student organization operations in a given academic year (Appendix no. 1),
- financial report from student organization operations in a given academic year (Appendix no. 2),

2) until 10 December of each year:

- budget plan for the next calendar year (Appendix no. 3).

§8

1. Vice-Rector for Student Affairs may grant financial resources for a given calendar year for the realization of individual tasks by student organization and the associations united by it associating solely students or students, doctoral students and employees.

2. Department of Student Affairs shall immediately communicate the level of granted funds for the individual student organizations.
3. Student organization ought to use the granted funds in a given calendar year.
4. Unused funds which have not been used up in a given calendar year are shifted to the subsequent year.
5. Late submission of documents by the student organization as specified in §9 may result in refusal to finance the operations of a given organization.

IV. SUSPENDING ACTIVITY, DISSOLVING STUDENT ORGANIZATION

§9

6. Vice-Rector for Student Affairs, by way of administrative decision, dissolves the university student organization which flagrantly or persistently breaches the provisions of the generally-binding law, University statute, Studies Regulations or Regulations of that organization.
7. If student organization fails to reinstate operations within 2 months from obtaining information on the activity suspension, the Vice-Rector for Student Affairs shall undertake a decision on dissolving the university student organization.

§10

1. In cases not regulated by the hereby order, individual decisions shall be undertaken by the Rector or by the Vice-Rector for Student Affairs on the basis of the generally-binding provisions of law.
2. The Order shall come into force on the day of its conclusion.

Rector

prof. dr hab. Adam Krętowski